

Northern Yearly Meeting

Job Description: Ministry & Nurture Committee

Mission and Purpose

The Ministry and Nurture Committee (M&N) is charged with nurturing the spiritual life of the Yearly Meeting.

Guiding Principles

M&N seeks to make its work transparent to the Yearly Meeting as a whole. Issues of a personal nature with which it may be entrusted are kept confidential. Maintaining strong connections with the clerks' team and other NYM committees is essential for effective M&N functioning, and the spiritual integrity of the faith community.

Membership

1. Nine members
 - Nominated by NYM Nominating Committee and approved by Meeting for Business
 - Convener(s)/Clerk(s) agreed upon within the Committee.
2. Length of term: 3-year staggered terms. A second consecutive term is possible.
3. Committee composition—M&N's work is aided by having:
 - Members who are:
 - Friends (members or attenders of an affiliated monthly meeting or worship group);
 - Seasoned and spiritually mature;
 - Interpersonally skilled;
 - Able to communicate by email and other electronic means between meetings; able to participate in committee meetings remotely.
 - Balanced membership that reflects the diversity of the Yearly Meeting community (e.g. age, gender, sexual orientation, the varying geographical locations and sizes of its affiliated meetings and worship groups, etc.) and includes a mix of Quaker understandings.

4. Roles

- **Members—all are encouraged to:**
 - Cultivate a regular practice of holding the NYM community in the Light

- Participate in committee meetings, and Interim and Annual Sessions (in person or remotely, as able)
- Contribute to committee projects
- Respond to requests from the convener(s)/clerk(s) in a timely manner.
- Serve as M&N's liaison to other committees as needed

• **Clerk(s)/Convener(s)**

- Set meeting agenda with input from committee members and the larger community
- Clerk committee meetings
- Facilitate communication among committee members between meetings
- Serve as M&N's liaison to the clerks team

• **Recording Clerk**

- Document committee meeting proceedings
- Collaborate with Clerk(s) in preparing for meetings and preparing committee reports

Meetings

1. Are largely conducted remotely in a worshipful manner and offer an opportunity to practice the loving interaction M&N hopes to foster throughout NYM.
2. Schedule
 - Monthly meetings held remotely (in 2025, held first Thursdays each month)
 - Arranged meeting held remotely with NYM clerks team the week prior to Annual Session and a week prior to Fall and Spring Interim Sessions
 - Other times remotely or hybrid (in person and remote) as called upon to meet the needs of the Committee and YM

General Committee Commitments:

1. Endeavor to know and attend to the spiritual needs of the yearly meeting
2. Individually and collectively hold the Yearly Meeting in prayer
3. Facilitate corporate worship at interim and annual gatherings
4. Oversee the process for memorializing members who have passed away
5. Provide support and counsel to the clerks
6. Shepherd the annual epistle writing
7. Partner with other NYM committees to foster harmony and connection among all community members.
8. In consultation with the clerks team and other NYM committees, respond in a thoughtful and confidential manner to incidents of concern within NYM.

Last updated July, 2025